

MINUTES OF THE PARISH PASTORAL COUNCIL (PPC)

May 15, 2024

ATTENDANCE: Msgr. Kevin Beach, Deacon David Lauzon, Deacon, Hugh O'Donnell, Anne Desjardins, Anne Seniuk, Teresa Mallen, Dan Fischer, Lisa Zannese, Jim Graaskamp, Bill Plouffe, Natalie Kratchanov


Regrets: Manon Richer, Rita Graaskamp

	ITEM	DISCUSSION	ACTION
1	Opening Address, Scripture Reading, Reflection and Discussion	Anne D. started the meeting at 7:00 pm. Deacon Dave opened with a prayer to the Holy Spirit.	
2	Approval of Agenda & Minutes	The minutes were accepted by consensus. Added to the agenda: <ul style="list-style-type: none"> • Parish Picnic • Coffee Sundays 	

3	Outstanding Items	<p>1. Horizons of Hope & Senior Ministry (Dn. Hugh)</p> <ul style="list-style-type: none"> • Reviewing the current situation in doing ministry of the word and eucharist at LTC's – Dn. Hugh met with both Deacon Des Adam who handles The Bradley and Fran Sullivan who covers Forest Hill. Fran requires 2 additional volunteers. Deacon Des is fine. • Potentially bringing communion to shut ins We are aware of shut ins who may appreciate receiving communion being residents in apartments along Campeau Dr. This will require teams of two with proper clearances and training. A training program is available at Ottawa Pastoral Care Training Program but alternative instructions could be provided. • Recruitment and training To meet these requirements a recruitment program for new volunteers would need to be launched. Those wishing formal training would be encouraged to follow the Ottawa Pastoral Training Program • Patricia Marsden Dole's HOH initiative and Seniors club 55+ Patricia Marsden Dole has been for years at the Archdiocese level promoting the need to address senior needs and the group currently has a website Ottawa Cornwall Catholic Seniors. Their latest initiative is Horizons of Hope. It was agreed to invite Patricia to our next PPC meeting to learn more about this initiative. However, it was noted that it is too early to implement this program at our parish due to limited volunteer availability. We may want to consider the program sometime after 2025. 	<p>Anne to contact Patricia Marsden Dole and invite her to next PPC meeting</p> <p>Dn. Hugh to write up an overview of pastoral care ministry and it will be highlighted in a parish newsletter</p>
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		<p>2. Dn. Eugene Perabo – social justice homily</p> <ul style="list-style-type: none"> • Dn. Perabo would like to come to the parish to give a homily on charitable giving, social justice, and the Multifaith Housing Initiative (MHI). • Msgr. Kevin will reach out to Dn. Perabo and make arrangements for him to come in the fall. 	<p>Msgr. Kevin to arrange for Dn. Perabo to come in the fall.</p>
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	Nomination of new council secretary	<ul style="list-style-type: none"> • Bill Plouffe has decided to step down from being secretary for the PPC. • Lisa Zannese has agreed to take on the position of secretary starting at our next meeting in June 	N/A
5	Parish Picnic	<ul style="list-style-type: none"> • Parishioners have reached out to Msgr. Kevin about the status of a summer parish picnic. • Historically, this was a PPC sponsored event and supported by various other committees of the parish. • Due to the state of current volunteer availability, all were in favour of deferring the picnic to summer 2025. • It was recommended that we consider a social committee for the parish. • Consider Knights of Columbus breakfast in early September 	<p>Consider social committee</p> <p>Consider a breakfast in early fall sponsored by Knights of Columbus</p>
6	Coffee Sundays	<ul style="list-style-type: none"> • Lisa reported that we need some supplies for the events. Recommended that she reach out to the parish staff and let them know what she will need. • Coffee Sundays will be the 3rd Sunday of each month, and should be booked through the parish office. • Lisa to submit a budget for the year and we will submit to parish finance council. At the April PPC meeting, the parish finance council recommended against cash donations/contribution to Coffee Sundays due to potential issues with managing cash and accounting. 	<p>Lisa to prepare budget for the year.</p>
7	<p>Committee Updates</p> <ul style="list-style-type: none"> • Liturgy • Decor • Refugee • CWL • KoC 	<ul style="list-style-type: none"> • Dn. Hugh recommend that since we are rebuilding our ministries and committees, that the parish consider preparing a survey for parishioners to better understand their needs and develop a strategic plan. • He will see what we have completed in the past and will forward to the council for consideration. • Potential timing: fall 2024 <p>Liturgy: This committee will involve the ministry heads. Parish team has sent out an email to the ministry heads for a meeting in June. They will prepare for the liturgical season.</p>	

		<p>Decor: Natalie has prepared a budget for the year, which will be submitted to the finance council for consideration. They are preparing for Thanksgiving décor.</p> <p>Refugee: The attached update will be distributed to the parish through Flocknote. The committee is planning to support three new families, one of which would be supported by the parish for sponsorship.</p> <p> Update%20to%20Parishioners%20May:</p> <p>CWL: The baby shower for St. Mary's home will be June 2nd. End of June, they are planning a potluck lunch for a membership drive. It was also suggested that the CWL develop a summary of the CWL and its activities, so that it can be highlighted in parish newsletter.</p> <p>Knights of Columbus: The Spring Dance on April 20th went very well, raising approximately \$2,500 for two local food cupboards. Elections are planned in June for a new grand knight. They are also planning a membership drive in August/early September.</p>	
8	Date of Next Meeting	June 26, 2024 at 7:00 pm in the Gathering Room.	

Attachments:

APPROVED __Anne Desjardins____. DATE __May 21, 2024____